



EMPLOYMENT APPLICATION

Name: _____ Today's Date: _____
Address: _____ Social Security #: _____
City, Zip: _____ Home Phone: _____
Referred by: _____ Cell Phone: _____
Relationship: _____ Email Address: _____
Date you can start: _____ Position Applied For: _____
Wage Desired: _____

Are you over the age of 18? Yes No *If no, state your age:* _____

You want to work: Full-time Part-time

If part time, specify days and hours: _____

Have you ever been employed by K & K Electric, Inc.? Yes No

If yes, when? _____

Are you willing to work (as necessary):

Overtime? Yes No
Weekends? Yes No
Out-of-Town Overnight? (Mon thru Fri)? Yes No

Do you have a valid Florida Driver's License? Yes No

Are you a citizen of the U.S. or do you have the legal right to be employed in the United States?
Yes No

Are you willing and able to perform, in a reasonable and safe manner, all of the activities involved in the position for which you have applied? Yes No

If no, please explain

Have you been convicted of a crime within the last 10 years (excluding minor traffic violations) including driving under the influence of alcohol or drugs? Yes No

If yes, state the nature of offense, when, where and disposition:

*A conviction record will not necessarily be a bar to employment. This information will be used for job-related purposes and only to the extent permitted by law.

EDUCATION:

School: _____

Address: _____

Course of Study: _____

Years Completed: _____

Did you graduate? _____

Diploma or Degree Received: _____

SPECIAL SKILLS:

Electrical Skills/Knowledge:

Construction Trades:

Heavy Equipment/Specialty Tool Proficiency: _____

Please describe why you are interested in working for our company and to list any other skills and abilities that you feel especially qualify you for a position with us.

REFERENCES: (DO NOT LIST RELATIVES OR PREVIOUS EMPLOYERS):

1. Name: _____

Telephone: _____

Address: _____

Years Known: _____

2. Name: _____

Telephone: _____

Address: _____

Years Known: _____

3. Name: _____

Telephone: _____

Address: _____

Years Known: _____

IN CASE OF AN EMERGENCY, WHO SHOULD BE NOTIFIED?

Name: _____

Telephone: _____

Address: _____

Relationship: _____

Name: _____

Telephone: _____

Address: _____

Relationship: _____

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with K&K Electric, Inc. creates an actual or implied contract of employment. I understand that, if I accept employment with K&K Electric, Inc., it will be at an at-will basis. This means that either K&K Electric, Inc. or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by K&K Electric, Inc. I release K&K Electric, Inc., and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize K&K Electric, Inc. to investigate information concerning my education, employment experiences and all other aspects of my background relevant to my proposed employment. I release K&K Electric, Inc. and its employees from all liability arising from such investigation.

Signature of Applicant: _____ **Date:** _____

K&K Electric, Inc. considers all applicants for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, handicap or disability, or status as a Vietnam-era or special disabled veteran in accordance with Federal laws prohibiting discrimination in employment.

Federal laws require that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with such laws, K&K will verify the status of every individual offered employment with the company. In this connection, all offers of employment are subject to verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as required by law to verify your identification and employment authorization upon employment.



K&K Electric, Inc. – Sanford, Florida
Phone: (407) 323-6300
Fax: (407) 323-6206

LETTER OF AUTHORIZATION

The undersigned acknowledges as a condition of their employment, that the employer, K&K Electric, Inc., may require their services in the operation of vehicles that are owned, leased or rented by the employer.

In that, it is reasonable and prudent that the employer restrict the use of such vehicles to employees with acceptable driving records. The undersigned authorizes the employer and the agent to secure copies of the applicant’s Motor Vehicle Report. The information in that report can and will be shared by the employer, their agent, and various insurance companies for the exclusive purpose of evaluating their record and determining their acceptability as a vehicle operator.

Results of this evaluation will be provided to the applicant upon their request.

_____	_____
Applicant Signature	Witness Signature
_____	_____
Date Signed	Date Signed

Applicant Full Name (Printed): _____

Applicant Date of Birth: _____

Driver’s License Number: _____

Driver’s License State of Issue: _____



K&K Electric, Inc. - Sanford, FL 32773
FL License #: EC0001650
Phone: (407) 323-6300
Fax: (407) 323-6206

Equal Opportunity Information Voluntary Demographic Data

Discrimination on the basis of race, sex, color, creed, religion, national origin, age, disability or veteran status is prohibited at K&K Electric, Inc. Sex or age or absence of a disability may be a bona fide occupational requirement in a small number of jobs. The information requested below will not affect you as an applicant. The information will be retained to ensure that K&K Electric, Inc.'s recruitment efforts are reaching all segments of the population.

K&K Electric, Inc. regards discrimination on the basis of sexual orientation to be inconsistent with its goals of providing a welcoming work environment in which all of its employees and staff may work up to their full potential. K&K Electric, Inc. values the benefits of cultural diversity and pluralism in the electrical community and welcomes men and women of good will without regard to sexual orientation.

Gender:

- Female
- Male
- Do Not Wish to Disclose

Ethnic Group:

- White (Non-Hispanic)
- Black/African American (Non-Hispanic)
- Hispanic/Latino
- Asian
- American Indian (Including Alaskan Native)
- Hawaiian or Pacific Islander
- Other (Specify): _____
- Do Not Wish to Disclose

Date of Birth:

MM/DD/YYYY: _____